

NAME OF YOUR SCHOOL
YOUR ADDRESS
DATE

Attn: Dr. Jackie Bobbett, Section Supervisor
Ancillary Resources Section
Louisiana Department of Education
P.O. Box 94064-9064
Baton Rouge, LA 70804

Dear Dr. Bobbett:

In accordance with LA R.S. 17:232, **Name of your School** began classes on **the date you began class**, for the 2010-2011 school year. Total enrollment is the **number of children in school**.

Very truly yours,

Your name

Principal